

IARU Senior Officers' Meeting
University of Oxford, 19–21 September 2022

Travel Information & Meeting Guidance

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Program at a Glance

Meeting Venue: Research Centre, Christ Church, Oxford

Monday, 19 September

Check in is at 3:00pm for those booking into accommodation at Christ Church.

Evening

- 17:15 Transport from Pitt Rivers to Trout Inn
- 17:30 Pre-dinner drinks, Trout Inn
- 18:00 Welcome Dinner, Trout Inn
- 20:45 Transport back to Christ Church

Tuesday, 20 September

- 07:30 Breakfast in Christ Church Hall (breakfast is served 07:30–09:00)

- 08:30 Registration in the Research Centre
- 09:00 Welcome from Secretariat
Dr Karen Kennedy (CAM)
- 09:15 **Session 1: Regional Round-Up**
- 10:15 Morning break
- 10:30 **Session 2: Discussion of Regional Round-Up**
- 11:15 **Session 3: University responses to international crises and refugees**
Please note that a photographer will be present to take photos of the meeting, followed by formal group photographs, from 11:30.
- 12:15 Photo session
- 12:30 Lunch
- 13:30 **Session 4: Presentation by the Oxford Character Project**
Dr Edward Brooks, Oxford Character Project
- 14:30 **Session 5: Education Initiatives**
5.1 IARU Courses
5.2 Global Internship Program
5.3 Novo Nordisk International Talent Program
- 15:15 **Session 6: Research Related Initiatives**
Ageing, Longevity and Health Initiative
- 15:30 Afternoon break
- 16:00 **Session 7: Institutional Joint Working**
7.1 Alumni Associations Network
7.2 Cybersecurity Forum
7.3 Gender Group
7.4 Global Transformation
7.5 HR Consultation Group
7.6 Librarians' Contact Group
7.7 Lifelong Learning
7.8 Real Estate Working Group
7.9 Sustainable Campus Initiative
7.10 Virtual Museum Tours
- 17:00 End of second day
- Evening
- 19:00 Pre-dinner drinks, St Peter's College
The Secretariat will lead all those who wish to walk, meeting at Christ Church main gate at 18:50.
- 19:30 Dinner, St Peter's College

Wednesday, 21 September

- 07:30 Breakfast in Christ Church Hall (breakfast is served 07:30–09:00)
- 09:00 **Session 8: Expanding IARU membership into Latin America: Interim Report**
- 09:15 **Session 9: Update on Secretariat Proposals**
9.1 IARU Handbook
9.2 Education Initiatives Committee
9.3 Early Career Collaboration Grants Scheme (Revised)
- 10:30 Morning break
- 10:45 **Session 10: IARU Business Matters**
- 10.1 Scheduling of meetings
 - 10.2 Rotation of Chair and Secretariat
 - 10.3 Financial Report
 - 10.4 Financial planning and membership fees
 - 10.5 Suggestions for the agenda for PM 2023, ETH Zürich
 - 10.6 Date and Host for PM 2024 and SOM 2023
- 12:15 Thank you and farewells
- 12:30 Lunch
- 13:30 End of third day, end of meeting
- 13:45 Walking tour of Oxford (optional)
Meet at the dark blue, wrought-iron gates of Trinity College on Broad Street.
- 15:15 Walking tour concludes

Travel Information

Please be aware that the Queen's funeral will be held on Monday 19 September in London and this will be a public holiday in the UK. It is expected that there will be significant pressure and delays on public transport systems and we encourage attendees to check official travel guidance on the Transport for London website (<https://tfl.gov.uk>) if they are travelling through London.

Getting to Oxford

Most international visitors to Oxford will arrive at either London Heathrow or London Gatwick airport. If you intend to travel by rail on these dates, we strongly urge you to make alternative transport arrangements as there will be virtually no rail services operating on these days (see below for bus and coach information). Please also be aware that, due to strike action on 17 September, there may also be some knock-on disruption to the rail network on Sunday 18 September. The Secretariat will continue to monitor the situation and provide updates to meeting attendees as appropriate.

Travelling from London Heathrow

- Take national rail services to Oxford from London Heathrow Terminal 5 train station. Trains run approximately every 30 minutes. There are no direct trains, so you will need to change once or twice, depending on the route and journey times are around 1.5 hours. For more information and to purchase tickets, please see <https://www.nationalrail.co.uk>.
- Alternatively, there are regular buses and coaches between Heathrow and Oxford. The journey is around 1.5 hours and cost between £25–30 one way. More information can be found on the following websites: <https://www.oxfordbus.co.uk/airline-service-changes-1>
<https://www.nationalexpress.com/en/airports/heathrow/oxford-to-heathrow>

Travelling from London Gatwick

- Take the national rail services to Oxford from London Gatwick train station. There are approximately two trains every hour. There are no direct trains, so you will need to change once or twice, depending on the route and journey times just over 2 hours. For more information and to purchase tickets, please see <https://www.nationalrail.co.uk>.
- Alternatively, there are regular buses and coaches between Gatwick and Oxford. The journey is around 3 hours and costs between £25–35 one way. More information can be found on the following websites: <https://www.oxfordbus.co.uk/airline-service-changes-1>
<https://www.nationalexpress.com/en>

COVID-19 Travel Information

For overseas attendees, please be aware that you must comply with the United Kingdom's rules for travellers arriving in England. Please remember that rules may subsequently change. **Before travelling, we strongly encourage you to read the UK Government's online guidance about the following:**

- [COVID-19 entry requirements for overseas travellers arriving in England](#)

In summary, whether you are vaccinated or not, currently there is no requirement to take any COVID-19 tests before or after you arrive in the UK, and you will not need to quarantine. Please remember to check the relevant COVID-19 rules for the transport you will be using to reach the UK, particularly any airlines. Also, please check the re-entry requirements that you will need to meet when returning home as they may be different to those that apply when entering the UK.

The Secretariat will monitor the situation and keep all attendees informed in case of major disruption. If any attendee tests positive for COVID-19 shortly before travelling and is unable to travel, or if travel becomes difficult due to unexpected changes in national travel rules, please email the Secretariat as soon as possible and hybrid meeting details will be distributed so that affected attendees can participate remotely.

COVID-19 Testing

If your home country requires you to complete a COVID-19 test before your return journey, the following clinics can provide the appropriate testing and fit-to-fly documentation.

https://www.dam-health.com/rt-pcr/?gclid=EAIaIQobChMIImveOg9D6-AIV5IBQBh2cNAO9EAAYASAAEgJJCvD_BwE

(This clinic is in central Oxford and is within walking distance of the meeting venue)

<https://www.mayfieldclinic.co.uk/locations/oxford-covid-testing-centre>

(This clinic would be a taxi ride away from the meeting venue)

<https://www.roundwaypharmacy.co.uk/fit-to-fly-pcr-tests/>

(This clinic would be a taxi ride away from the meeting venue)

COVID-19 Regulations in the UK

Within the UK, all domestic restrictions related to COVID-19 have been removed. There is no requirement to wear a mask either indoors or outdoors, but transport providers and transport hubs may encourage you to do so. UK public health information about how to reduce the spread of respiratory communicable diseases like COVID-19 is available [online](#).

The meeting room will be well-ventilated when possible and hand sanitizer will be made available for attendees. Attendees are free to wear masks if they feel more comfortable doing so.

If you develop COVID-19 symptoms or test positive while in the UK there is no legal requirement to isolate, although the UK Government guidance is still to avoid close contact with others where possible. We ask that you do not continue to attend the meeting and contact the Secretariat as soon as possible. We will do our best to support you during your visit.

Moreover, if you test positive while in the UK this may affect the travel and arrival requirements for your home country. We encourage you to check the relevant rules before travel.

Meeting Information

Meeting Tome access

In the spirit of sustainability, the Senior Officers' Meeting 2022 Tome will be provided online only via the Senior Officers' Meeting webpage: <http://www.iaruni.org/about/som2022info>

The log-in details for the IARU website are:

Username: iarumtgs

Password: iaru-d0cs

The webpage will go live a few days before the meeting. You may wish to download a copy of the Tome to your device before the meeting. The agenda on the Senior Officers' Meeting webpage provides direct links to each of the session papers, for ease of reference. If you encounter any problems accessing this material, please let the Secretariat know.

Christ Church wifi access

You will receive wifi log in details on checking into the accommodation on Monday 19 September if you are staying at Christ Church, or at registration for the meeting on Tuesday 20 September.

How to connect to Christ Church Wireless network

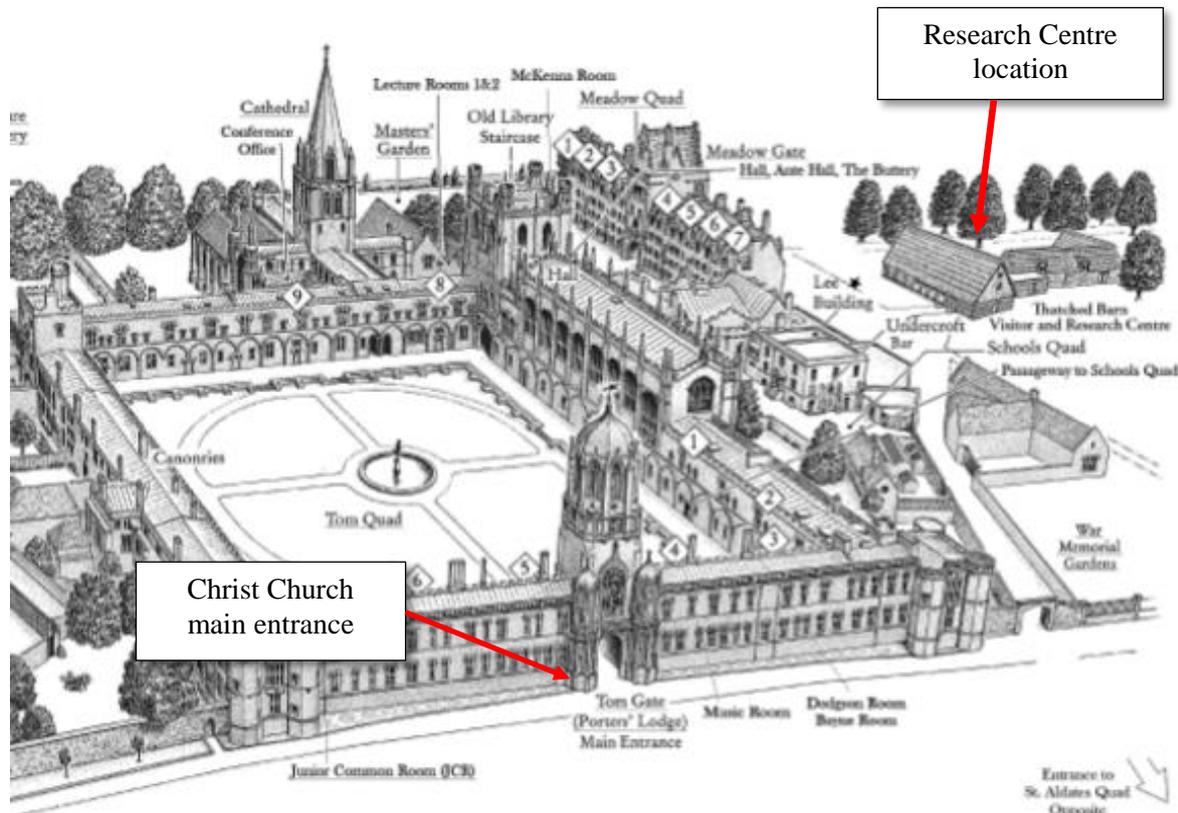
1. Connect to the WiFi - On device settings, select 'CHCH-Guest' from the wireless options.
2. Click 'Sign in to a Wi-Fi network' and you will be redirected to <https://guest.chch.ox.ac.uk/>
3. Select 'Event' option
4. Enter the password for IARU Senior Officers' Meeting 2022: **Password: W46fsrfW**
5. Register – Enter your own details – name and email and press continue
6. Connected – you will be redirected to the Oxford University homepage. The internet is now ready to use.

Meeting Venue: Christ Church

Christ Church
St. Aldates
Oxford
OX1 1DP
Tel: +44 (0)1865 276150

The meeting will be hybrid, to allow our colleagues at Peking University and the University of Tokyo to participate and to ensure that any attendee who is unable to travel to the UK or attend due to COVID will still be able to join us.

All meeting sessions will be held in the Research Centre, Christ Church.



On arrival, attendees should report to the Porters' Lodge under the arch at Tom Gate, the main entrance to Christ Church, off St Aldate's. Check-in is from 15:00 and the porters will be able to direct you to your accommodation. If you arrive earlier than 15:00, luggage may be stored at the Porter's Lodge.

The main gate on St Aldates is known as 'Tom Gate' and is open from 18:00 to 19:30. After 19:30 the bedroom fobs will allow access through the small wicket gate at Tom Gate. If any delegates are arriving after 19:30 on Monday, they can ring the bell on the gate to alert the duty Porter. Attendees may also access the College through Canterbury Gate from 08:00 to 17:30 (or midnight using the room fob they will be given on arrival).

Check-out from the accommodation on Wednesday 21 September is at 10:00. To ensure that the meeting is not interrupted, we would be grateful if you could do this before the meeting starts on Wednesday and luggage can be left at the Porters' Lodge during the day.

Throughout the event, attendees will have access to the college's Junior Combination Room which has seating, a coffee machine and toilets. There will still be access to this room after check-out from the accommodation.

The venue for all the meeting sessions is the Research Centre, located by Meadow Gate at Christ Church and lunch will be served in the Hall. The Secretariat will be able to give you access to the meeting venue each day, but in case it is needed, the door code for the meeting room is 4040.

Dinner Arrangements and Transport for Optional Visits

Monday 19 September: Pitt Rivers Museum (optional tour)

Pitt Rivers Museum
South Parks Rd
Oxford
OX1 3PP

The first activity is a tour of the Pitt Rivers Museum with transport from Christ Church arranged for 15:45 and the tour beginning at 16:00. Taxi transportation will be provided at 17:15 to take delegates to the Trout Inn for pre-dinner drinks and the welcome dinner. A taxi to the Trout Inn directly from Christ Church will be provided for those who are not attending the tour.

Alternatively, the Pitt Rivers Museum is a 20 minute walk from Christ Church and can be found on the map below:



Monday 23 May: Welcome Dinner, Trout Inn, Wolvercote

The Trout Inn is a quintessential British pub located on the outskirts of Oxford. Taxis will be provided at 17:15 both from the Pitt Rivers Museum (for those attending the tour) and from Christ Church (for those coming directly from the college). Menu choices have already been selected by attendees in advance, but the Secretariat will have a copy of this information if needed.

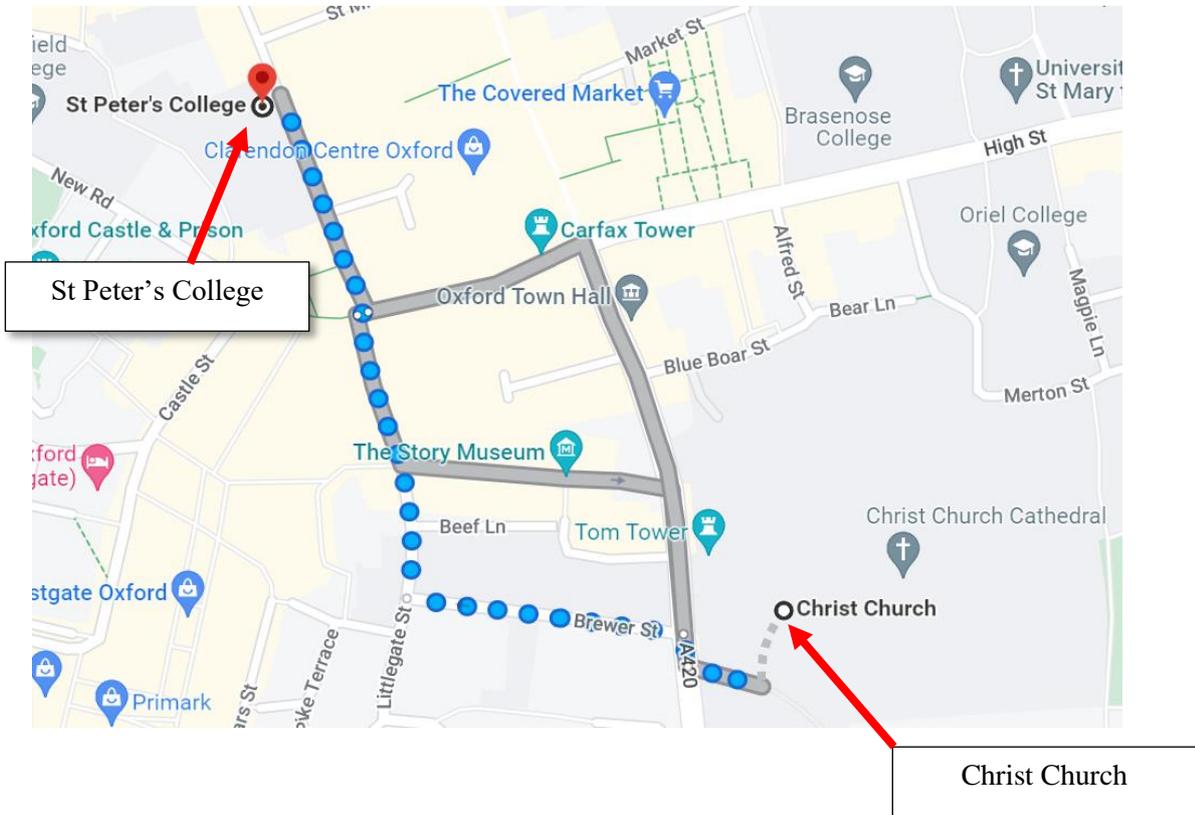
Taxis will also be provided for the return journey to Christ Church between 20:30-21:00.

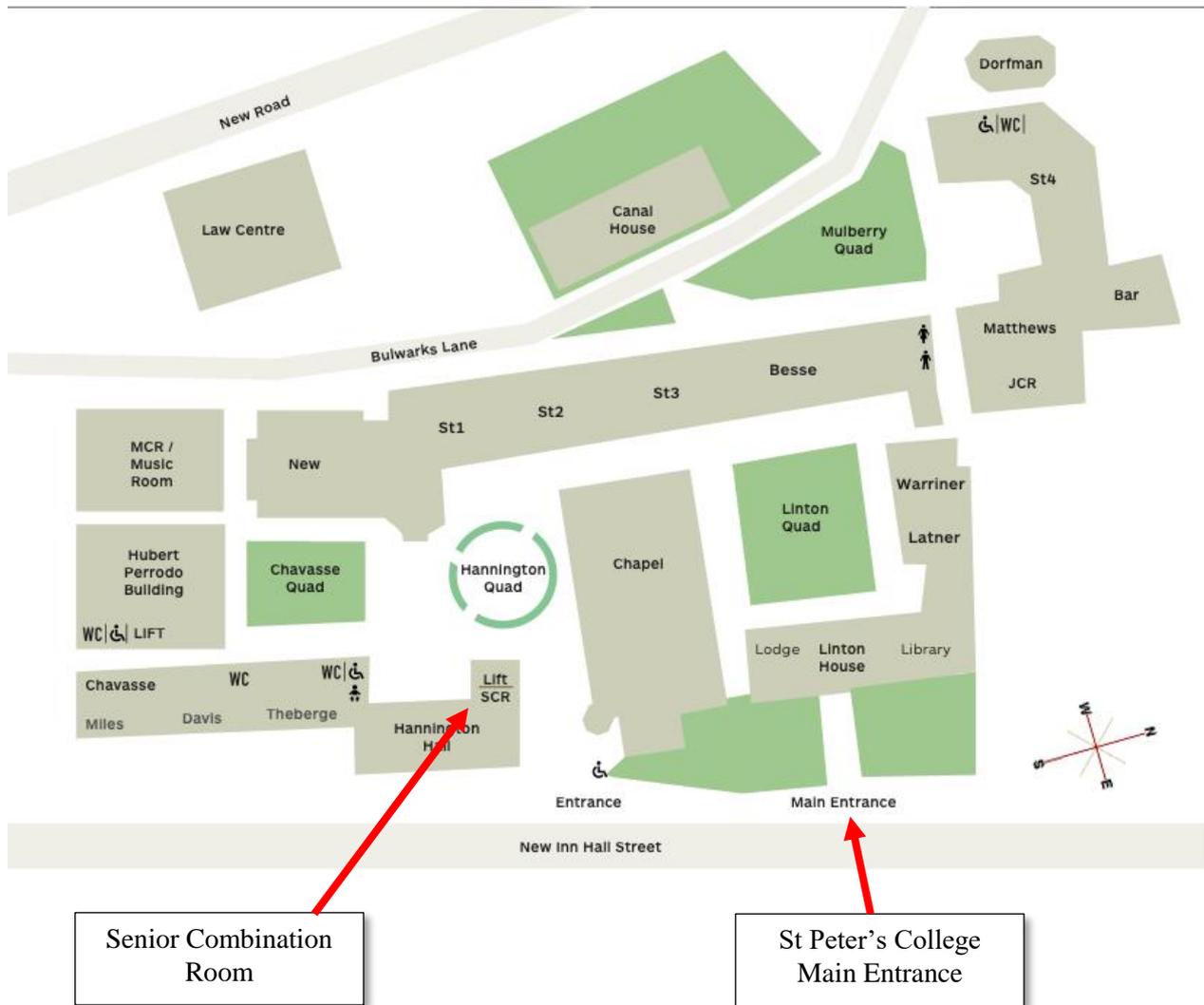
Tuesday 20 September: Dinner, St Peter's College

St Peter's College
New Inn Hall Street
Oxford
OX1 2DL

St Peter's College is a 10 minute walk from Christ Church. The main entrance at the Porters' Lodge is on New Inn Hall Street. A drinks reception will begin at 19:00, with dinner being served at 19:30.

The Secretariat will lead all those who wish to travel on foot to St Peter's from Christ Church's front gate at 18:50.



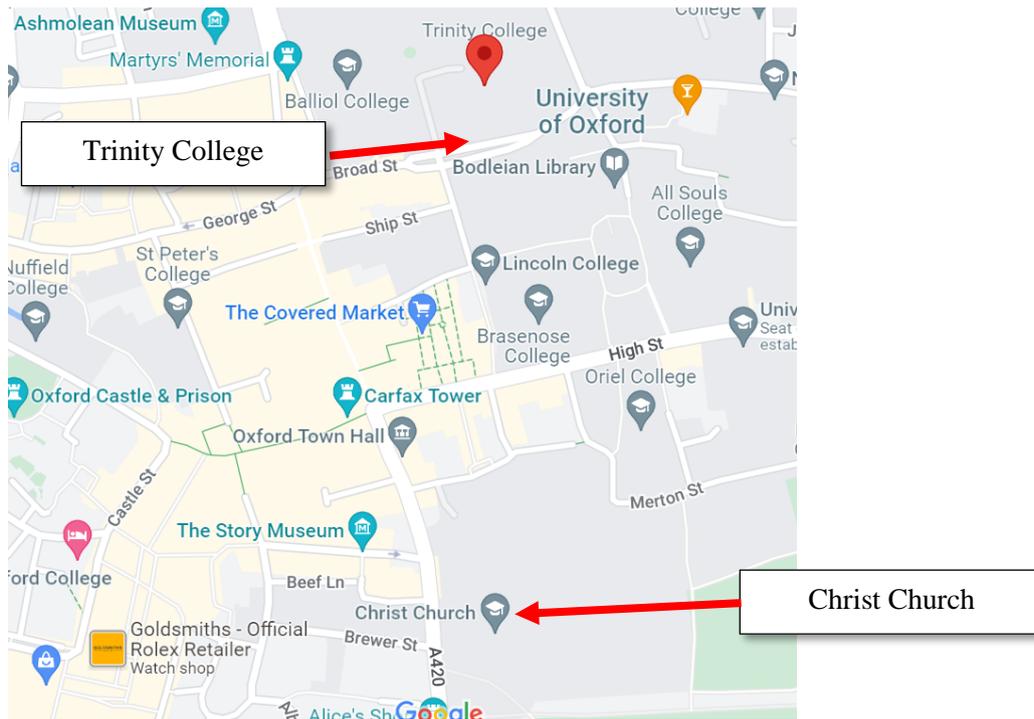


Wednesday 21 September: Walking tour of Oxford

Main Gates
Trinity College
Broad Street
OX1 3BH

After lunch finishes in Christ Church Hall at 13:30, those attending the tour can walk to the main blue gates of Trinity College on Broad Street (a 10 minute walk) to meet at 13:45 for a walking tour of Oxford, led by a tour guide.

The tour of Oxford will last for approximately 1.5 hours and will include many famous landmarks, the history of the city and the university. There will also be an opportunity to see inside New College, one of the oldest colleges in Oxford, founded in 1379.



Useful Links

[Royal Taxis](#) – +44 (0)1865 777333

[Oxford Taxis](#) – +44 (0)1865 238062

[Oxford Public Transport](#) – bus timetables and guided busway details

[Oxford Tourist Information](#) – what's on, food and drink, shopping and attractions in Oxford

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